

UNITED KINGDOM EVALUATION SOCIETY
2019 ANNUAL GENERAL MEETING

09.30-10.15
16 May 2019

De Vere Grand Connaught Rooms, London

Chair: Julian Barr, UKES President

1. Minutes of 2018 AGM

The Chair requested any amendments to the minutes of the 2018 Annual General Meeting. As no amendments were put forward the Chair requested a proposer and seconder to approve the minutes as a true record.

Proposed: Pete Welsh, The Office for Public Management
Seconded: George Bramley, University of Birmingham

The proposal was carried unanimously.

2. Matters arising from Minutes of 2018 AGM

There were no matters arising from the minutes of the 2018 Annual General Meeting.

3. President's Report for 2018

The President presented a report of the Society's activities during 2018, highlighting points under the following headings:

i. Objectives: 2018-19

- Support members – CPD and training, networking, information and guidance
- Improve the functioning of the Society to better support members
- Better visibility, and then grow the Society, leading to better services to members

ii. Functioning and management

- **Business plan – 2017-2019**
- **Working groups**

- **Member survey 2018:**
 - 'evolution not revolution', promote evaluation with courage and conviction, remain a unifying broad church, refresh – modernise and show leadership, more regional linkage and better connectedness, general satisfaction with training and conference
- **Value proposition exercise:**
 - areas to work on: members' voice; reputational value; responsiveness
- **Refreshed communications:**
 - new website and brand, The Evaluator to digital; social media – new#UKevaluation
- **New membership platform**
- **New management arrangement:**
 - closer sight of members, finances and comms
- **Membership drive:**
 - increase individual member numbers and achieve better connectedness to evaluators and commissioners within institutional members' organisations

iii. **Support members**

- **Training:**
 - *Introduction to Impact Evaluation*; May 2018, London, with IIED
 - *Evaluating Value for Money in Development Programmes*; September 2018, Oxford, with OPM
 - *Applied and Creative Development Evaluation*; October 2018, London, with Knowledge Institute
 - *Introduction to complexity evaluation*; w/c 8 July, London
- **CPD:**
 - New round of **Voluntary Evaluator Peer Review (VEPR)** completed. Five participants – Certificates presented today
- **Publications:**
 - The UK Evaluation Society **Good Practice Guidelines for Evaluation** - fully revised, on the website
 - **The Evaluator** – now digital
 - Annual report (draft)
- **Representation:** Magenta Book
 - Formal response on capability framework. Due to review pre-final draft shortly
- **Partnering:** CGEG, CHEW, NESE
- **Conference**

iv. **Conference – May 2018**

The Quality of Evidence from Evaluation: Demand, supply and use Feedback:

- **Strengths:** Plural views and perspectives represented, quality of presentations, theoretical and practical topics, good organisation and networking opportunities
- **Weaknesses:** Too much international development, more on methods and tools, more interactive sessions, more involvement of public bodies

It was noted that the conference profit was lower than in 2017, but that attendance numbers and sponsorship income had increased in 2019. The President confirmed that conference costs were regularly kept under review in order to identify any possible savings.

4. Treasurer's Report for 2018

Tracey Wond, the incoming Treasurer, proposed a vote of thanks to George Bramley, the outgoing Treasurer, for his considerable contribution to the Society during his nine years in the role.

The Treasurer presented a report outlining the current financial position of the Society, highlighting that the two main income streams were conference fees and membership fees. The breakdown of income in 2018 was as follows:

Conference:	£51,448
Membership:	£22,355
Other:	£5,126
Total	£78,929

The overall expenditure for the year was £77,367, as opposed to £72,481 in 2017, with significant investment having been made in future enhancements to membership benefits such as the development of the new website. Priorities for the forthcoming year included a budgeting exercise to account for new ways of working, diversifying revenue streams and managing growth whilst remaining financially stable.

5. Secretary's Report for 2018

The Secretary reported that membership numbers for 2018 were as follows:

Individual members:	111
Institutional members:	20

The Council working groups had comprised the following:

- Value proposition
- Membership
- Communications and marketing
- Training and professionalisation
- Partnerships and collaborations
- National networks
- Young and emerging evaluators

The Secretary also reported that the Society's administration support services would be changing with effect from 1 July 2019, with more activities to be brought in house.

6. New UK Evaluation Society website and brand

The Secretary outlined the rationale behind the design of the new logo for the Society, highlighting the following objectives:

- Clearly spells out who we are (name in full and legible size)
- Places evaluation at the centre of what we do
- Highlights 'evaluation' in the same way that evaluators highlight findings and evidence
- 'Evaluation' interchangeable
- Retains blue colour – evolution

The Secretary reported that the new website had recently been launched and included the following:

- New look
- New functionality
- New content
- Professional platform

Other new features would follow, including a membership portal with on-line renewal and payment facilities.

Questions raised by the members present included: how staff within organisations holding institutional membership would access the membership area; whether institutional members should be limited to a maximum number of nominated staff; and how much of the website content would be accessible to members only. The Secretary confirmed that all these issues were currently under consideration.

7. Results of 2019-2020 Council Elections

The Chair reported the following results of the election for Council members for 2019-2020.

The following had been elected unopposed:

Treasurer

Tracey Wond, University of Derby

Council Members

Usha Boolaky, The Health Foundation

George Bramley, University of Birmingham

David Drabble, The Tavistock Institute

Emma Gibbard, University of Bath

Tarran Macmillan, Department for Environment, Food and Rural Affairs

Jessica Ozan, Manchester Metropolitan University

Stephen Powell, Freelance Consultant

Matthew Terry, Cloud Chamber Ltd

The following had also been co-opted to the Council:

Co-opted Members

Natalia Chivite-Matthews (CGEG)

Derek Poate, Independent Consultant (leading on VEPR)

Murray Saunders, Lancaster University and UKES Past President

Helen Simons, University of Southampton (leading on ethics guidelines)

The Chair reported that Ulrike Hotopp had resigned from her post as Vice President part-way through her term of office due to other commitments. Following an invitation for the nomination of candidates, the following was elected unopposed as Vice President for the term of office November 2018-December 2019:

Vice President

Tim Chadborn, Public Health England

The Chair reported that Emma Baker had resigned from her post as Secretary part-way through her term of office due to other commitments. Following an invitation for the nomination of candidates, the following was elected unopposed as Secretary for the term of office May 2019-December 2021:

Secretary

Andrew Berry, Andrew Berry Research and Evaluation

8. Nominations for 2020-2021 Council

The Chair reported that six places on the UKES Council would become vacant in December 2019. The closing date for nominations was 31 October 2019.

9. Any Other Business

The Chair proposed a vote thanks to outgoing Council officers and members for their contributions during their terms of office, together with all other members for their work during the year.

As there was no other business the Chair closed the meeting.