**Impact & Evaluation Manager**

To assist us with shortlisting, please confirm if you meet the criteria for this role below:

1. Strong industry, market, and technical understanding of specialist area of evaluation (both methodology and delivery)

Yes ☐ No ☐

2. Excellent track record of managing delivery and achieving outcome-based targets in similar specialist area.

Yes ☐ No ☐

3. Proven ability to communicate complex research findings to a range of technical and non-technical audiences.

Yes ☐ No ☐

4. Previous experience of working in partnership with internal and external stakeholders to deliver clear outcomes; this includes working with Finance teams on complex budgets and financial planning

Yes ☐ No ☐

5. Previous line management experience (including managing external contractors)

Yes ☐ No ☐

**Personal Details Form**

If possible, please complete this form electronically when making an application for a position.

Please note that your personal details will not be made available to the shortlisting panel.

Please complete this form fully and send to [recruitment@zerowastescotland.org.uk](mailto:recruitment@zerowastescotland.org.uk) along with a copy of your CV.

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| **PERSONAL DETAILS** | | | | |
| **Position Applied for:** | |  | | |
| **First Name:** |  | | **Surname:** |  |
| **Email:** |  | | **Phone No:** |  |
| **Address:** |  | | | |
| **Where did you see this vacancy advertised?** | | |  | |

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| **REFERENCES** | | | |
| Please provide the names, addresses and contact details for two referees. One should be related to your current or most recent employment and one should be able to vouch for your knowledge, skills and experience, as described in the Job Specification. **References will not be taken up without prior agreement.** | | | |
| **REFEREE 1**  tick to confirm current/last employer | | **REFEREE 2** | |
| **Name:** |  | **Name:** |  |
| **Job Title:** |  | **Job Title:** |  |
| **Company Name:** |  | **Company Name:** |  |
| **Address:** |  | **Address:** |  |
| **Phone No.:** |  | **Phone No.:** |  |
| **Email:** |  | **Email:** |  |

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| **PERSONAL DECLARATIONS** |
| **Do you have any unspent criminal convictions or any cases pending against you?**  **Yes**  **No**  **If yes, please provide details below:**  **Any information given will be kept confidential and will only be considered in relation to the job you are applying for. Failure to declare unspent convictions will result in the withdrawal of a job offer or, if subsequently discovered, to disciplinary action and/or dismissal.** |
| **Do you have a disability / medical condition that requires any specific arrangements for you to be able to attend an interview?**  **Yes**  **No**  **If yes, please provide details below:**  **Any information given will not affect your application** |
| **Have you applied to work for ZWS prior to this application? If so, please state position:** |
| **Are you eligible to work in the UK?** (you will be asked to provide proof of your right to work in the UK if your application is successful)  **Yes**  **No** |
| **Do you have a driving licence?**  **Full  Provisional  None** |
| **I confirm that the information contained on this form is accurate:**  **Signed: Date:** |