**SCDA Making it Happen invitation to tender for project evaluation.**

Sussex Community Development Association (SCDA) is an East Sussex based charity dedicated to working with and strengthening communities and supporting services for vulnerable groups and people in the community and with partners across the South East.

**Making it Happen** is a 5 ½ year programme which aims to improve wellbeing and reduce health inequalities through community centred and asset based approaches. The MiH mission is to ‘help communities take control of their future and achieve better outcomes for themselves and all of their members’.

SCDA is seeking an experienced research and evaluation consultant(s) to evaluate the effectiveness of the **Making it Happen** programme. The project evaluator(s) will be required to strengthen the evidence base through independent ‘contact’ with individuals, communities and Secondary Services before, during and after asset-based development has occurred. They will provide additional evidence of sustained impact or where this has not happened, identify why and suggest appropriate responses to continuously inform ‘Making It Happen’ delivery.

 Proposals should be submitted by **17:00 on 15th November 2019** to: Andy Millward - andy@sussexcommunity.org.uk Candidates should keep 25th and 26th November 2019 available for an interview with SCDA in Newhaven should we decide this is necessary. The appointment decision will be made shortly afterwards, and we wish to hold an inception meeting with the successful bidder on the week commencing 2nd December 2019. Please note these dates are non-negotiable.

Questions relating to this ITT and the project outcomes and objectives should also be directed to Andy Millward via email, by **17:00 on 13th November 2019 at the latest**. Questions received after this date will not be considered. SCDA reserves the right to make available to other known bidders the answers to questions raised.

The level of budget available is included in the ITT, but SCDA will be looking for cost effectiveness and imagination in the way the evaluation proposals are set out to help maximize learning and return on investment in the evaluation.

It is expected that all candidates will be of good financial standing and that their proposal will represent good value for money to SCDA.